



Archdiocese of Agana

CHANCERY OFFICE

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EXIT INTERVIEW QUESTIONNAIRE

Employee Name: _____ Dept: _____

No	Question/Employee Comments
1	<i>What factors led you to accept a job with us?</i>
2	<i>Have your feelings change since then?</i>
3	<i>How would you describe the level of training you receive here?</i>
4	<i>How would you rate your job performance here?</i>
5	<i>How would you rate the following aspects of your employment here? (Excellent, Good, Fair, Poor)</i> <i>Pay:</i> <i>Benefits:</i> <i>Work Environment:</i> <i>Performance review:</i>
6	<i>What did you enjoy about working here?</i>
7	<i>How would you rate your supervisor in the following areas? (Excellent, Good, Fair, Poor)</i> <i>Fairness:</i> <i>Recognition:</i> <i>Follows Policy:</i> <i>Encourages Feedback:</i> <i>Communicates Effectively:</i> <i>Know how to do his or her job:</i>
8	<i>If you returned to our organization, would you like to work for the same supervisor?</i>
9	<i>Are you living for a similar job?</i>
10	<i>What role does salary play in your decision?</i>

11	<i>What could we have done to prevent you from leaving?</i>
12	<i>Your additional comments if any:</i>

Employee Signature

Date